

Williams Township Land Preservation Board (LPB)

Minutes July 28, 2026

Williams Township Community Building

655 Cider Press Rd., Easton, PA 18042

Present: Ken Kodama, Tom Heilman, Michael Cortright, Lori Cox, and Robert Freidl; and a township resident.

The meeting was called to order by Chairperson Ken Kodama at 7:00 PM. He called for the Pledge of Allegiance, then a review of the June 23, 2026 minutes. Heilman made a motion to approve the minutes, seconded by Cortright. The motion was approved 5-0.

Updates on Preservation Projects:

- 2025-1: Kodama reported that Matt Babbitt of Heritage Conservancy (Heritage) stated that Met-Ed responded on July 21, 2026, indicating that they are open to an amendment to establish the existing location and width of the right-of-way easement if Heritage provides the survey. Babbitt stated that Heritage's counsel will begin drafting the amendment and will send it to the Williams Township Administration for review.
- 2025-2: Kodama reported that Babbitt stated that there has not been a response from the landowner or his assistant regarding scheduling a site visit.
- 2025-3: Kodama reported that the Agreement of Sale (AOS) has been fully executed, and closing is scheduled for January of 2027. Heritage is ordering the survey and will contact Met-Ed regarding a right-of-way amendment for this project.

Old Business:

- None.

New Business:

- None.

Treasurer's Report:

- Cortright shared the June 2026 financial report: Checking account \$140,241.34, savings account \$394,268.36, EIT (Earned Income Tax) fund \$61,625.97, total \$596,135.67.
- It was discussed that we are on pace to meet our annual goal for EIT collections and have sufficient funds for current projects. There was also discussion about reaching out to landowners to determine whether there is interest in new preservation projects and the best way to accomplish this. Kodama will contact the Township Manager to determine whether information can be posted on the Township website or included in the newsletter, whether it may be shared on social media or through community organizations such as churches, or whether Heritage could host another workshop. In the past, letters have been mailed to residents who own ten or more acres.

Announcements:

- Kodama reported that he contacted the Township Manager to determine whether anyone has expressed interest in the LPB Alternate position and he is awaiting a response.

Comments from audience:

- None.

The meeting was adjourned at 7:36 PM, following a motion by Cox, seconded by Cortright. The motion was approved 5-0.

Next meeting August 25, 2026 @ 7:00 PM, Williams Township Community Building.

Submitted,

Lori Cox

Secretary