

WILLIAMS TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
July 8, 2026

The regular meeting of the Williams Township Board of Supervisors, 655 Cider Press Road, Easton, PA 18042 was held on the above date and called to order at 7:00 p.m. by Chairperson George Washburn. Others present were Vice Chairperson Raymond Abert, Supervisor Michael Bryant, Township Solicitor Colby Grim, Township Manager Melody Ernst, Township Engineer Ronald Madison, Zoning Officer Suzanne Borzak, Public Works Director Michael Strawn and Township Secretary Hannah Warner.

George asked if there were any corrections to the Minutes of June 10, 2026. Michael made a motion to approve said minutes, second by Ray. There being no comments, motion carried 3-0.

Melody presented the Expense Report of July 8, 2026. Michael made a motion to approve the May and June Treasurer Reports, and to pay the bills, second Ray. There being no comments, motion carried 3-0.

Manager's Report – Melody submitted her report dated July 8, 2026 to the Board for review.

Public Works – Mike submitted his report dated June 10, 2026 to July 8, 2026 to the Board for review.

Mike stated that the Road Projects for 2026 have been completed. Mike also stated the Public Works employees will be working on the drainage pipes on Coffeetown Road.

Zoning Office Report – Suzanne submitted her report for June to the Board for review. The Zoning Hearing Board will not meet on July 22, 2026 to hear the following:

1. Jeffrey Paul – 680 Berger Road – Suzanne stated that the property owner's attorney sent over a continuance form.

Planning Commission – None

Land Preservation Board – The June 23, 2026 report was received by the Board for review.

1. **Project 2025-3 – Conservation Easement – Agreement of Sale** – Dave Keightly stated that if the Board approves the Agreement of Sale for the Conservation Easement, they should authorize the Township Manager to execute the Agreement on behalf of the Township. George made a motion authorizing the Township Manager to sign the Agreement of Sale, second by Ray. There being no comments, motion carried 3-0.

Recreation Board – The July 1, 2026 report was submitted to the Board for review. Judy stated the Summer Recreation Program has approximately 212 children registered this year.

1. **Finalizing the 60th Anniversary Day** – Judy stated that the summer recreation celebration will be held on Tuesday, July 21st, rain date being Wednesday, July 22nd. Judy also stated they plan to get a bounce house, dunk tank and snow cone truck for that day. Judy stated the T-shirts have been ordered at a cost of \$10/each.

2. Bethlehem Steal Softball – request for use of field for fall – Ray made a motion for Bethlehem Steal Softball to use the field with proper insurance paperwork, second by Michael. There being no comments, motion carried 3-0.

3. Request from WTAA for infield mix – Judy stated that WTAA is requesting additional infield fix and raking. Mike Strawn stated that there is more work that needs to be done instead of just adding infield mix. Ray discussed the quote that was received by an outside company to redo the field and the engineering costs to prepare a bid. Mike gave direction to the Board as the process before getting the field done. After a lengthy discussion, and what needs to be done to repair the field, Judy stated that she will recommend the Recreation Board add it to their budget for next year.

Engineers Report – Ron submitted his July 2, 2026 memorandum to the Board for review.

Solicitor Report – The report was provided to the Board for review.

Old Business:

1. Public Hearing – Bamboo Ordinance Amendment – Ordinance 2026-02 – The public hearing was called to order by Chairperson George Washburn. Dave gave a brief overview of the Bamboo Ordinance Amendment. There were no public comments. Dave closed the public hearing. Ray asked about the fine per day and Dave stated that it would be a sliding scale not to exceed \$1,000.00 per day and each day the violation takes place would be a new violation. Michael made a motion to approve Ordinance 2026-02, second by Ray. There being no comments, motion carried 3-0.

New Business

1. Approval to Authorize the Emergency Operations Plan – Resolution 2026-12 – Melody stated that the Township is mandated to prepare an Emergency Operations Plan. Michael made a motion to approve the Emergency Operations Plan, second by Ray. There being no comments, motion carried 3-0.

2. Authorize the Solicitor to Amend the Grading Ordinance – Dave stated upon reviewing of the minutes from June 10, 2026 this was granted last month. Dave plans to have a final draft introduced for both the amended Grading Ordinance and the Stormwater Ordinance (below) on the agenda next month.

3. Authorize for the Solicitor to Amend the Stormwater Ordinance – (see above)

4. Refund Tax – 2100 Morgan Hill Road – Melody stated this assessment changed to being exempt, therefore they will get a refund of \$280.26. Ray made a motion to approve tax in the amount of \$280.26, second by Michael. There being no comments, motion carried 3-0.

5. Refund Tax – 82 Tumble Creek Road – Melody stated this assessment changed for a refund of \$24.69. Michael made a motion to approve the tax refund in the amount of \$24.69, second by Ray. There being no comments, motion carried 3-0.

Supervisors' Comments

Ray mentioned the Williams Township Carnival will be held July 20th – July 25th. There will be fireworks on Friday night.

Michael mentioned that the Fireman's Carnival is two weeks away. Everyone should go to eat and listen to the great bands.

George also stated the Carnival is great for our community and helps our Volunteer Fire Department.

Audience Comments

1. **Tim Koplan** - Expressed concern regarding the two way stop sign at County Line Road East and Stouts Valley Road. Melody stated the letter would go out tomorrow to Belfast State Police.

There being no further business, the meeting was adjourned at 7:35p.m.

Respectfully Submitted,

Hannah Warner, Twp. Secretary/Treasurer
Williams Township Board of Supervisors