

WILLIAMS TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
June 10, 2026

The regular meeting of the Williams Township Board of Supervisors, 655 Cider Press Road, Easton, PA 18042 was held on the above date and called to order at 7:00 p.m. by Chairperson George Washburn. Others present were Vice Chairperson Raymond Abert, Township Solicitor Colby Grim, Township Manager Melody Ernst, Township Engineer Ronald Madison, Zoning Officer Suzanne Borzak, Public Works Director Michael Strawn and Township Secretary Hannah Warner. Supervisor Michael Bryant was absent from the meeting.

George asked if there were any corrections to the Minutes of May 13, 2026. Ray made a motion to approve said minutes, second by George. There being no comments, motion carried 2-0.

Melody presented the Expense Report of June 10, 2026. Ray made a motion to approve the Reports, and to pay the bills, second George. There being no comments, motion carried 2-0.

Manager's Report – Melody submitted her report dated June 10, 2026 to the Board for review. Melody stated that she met with Paul Pugliese from Brown and Brown to go over the property and casualty insurance renewal for the Township. Melody advised the Board that while most policies are increasing, the Township's policy saw a decrease of \$1,366.00. Melody also presented a three-year quote from Granicus to add required ADA closed captioning to monthly meeting videos ahead of the April 26, 2027, federal mandate deadline. The quote is for an average of 12 hours of video time per year. However, we can decrease the hours if we are using less and we could possibly see a decrease in the cost. Melody stated that she told Granicus she would share the quote with the Board, but most likely hold off until next year on moving forward.

To address recent public comments concerning unauthorized after-hours activity at Raubsville Park, Melody and Mike met with Higher Information Group to evaluate surveillance options. Three separate quotes detailing various system configurations and costs were submitted to the Board for further discussion and direction. Melody will finish her Managers Report and then allow Mike Strawn to discuss the cameras.

Melody reported that a CPR and "Stop the Bleed" training session was conducted on Monday, June 8, 2026. A total of 17 participants, including Township staff and seasonal recreation counselors, attended and completed the course.

Mike reviewed the quotes for the park surveillance cameras that would operate off the cellular network. Options included a powered camera system purchased outright for \$9,983.45 with a \$225 monthly SIM card charge or leasing the equipment for \$343.34 per month for three years. A solar-mounted camera option was also discussed at a cost of \$10,477.93 with a \$225 month SIM card charge, or a three-year lease option of \$363.58 per month, and this option would include a license plate reader. There was a brief discussion regarding plugging in the cameras or a solar powered unit. Mike recommended the solar-powered unit because it could be moved from park to park and would not require a direct power connection. The Board reached a consensus to move forward with Mike and Mel

meeting with the company and putting a plan together tailored to the Township to determine how many cameras we would need at each location.

Public Works – Mike submitted his report dated May 13, 2026 to June 10, 2026 to the Board for review.

1. Approval to Advertise for Paving Crew – Mike discussed advertising for paving services for Diehl Road and other large projects beyond Public Works capacity. Mike also stated that outsourcing these projects is necessary to improve road safety. Ray made a motion to approve the advertising for a paving crew, second by George. There being no comments, motion carried 2-0.

Zoning Office Report – Suzanne submitted her report for April to the Board for review. The Zoning Hearing Board will meet on June 24, 2026 to hear the following:

1. Luke Seipt – 1450 Raubsville Road – Suzanne stated that the property owner is requesting a dimensional variance. Suzanne gave a brief explanation to the Board.

Planning Commission – None

Land Preservation Board – The May 26, 2026 report was received by the Board for review.

Recreation Board – The May 6, 2026 report was submitted to the Board for review.

1. Request for the Wilson Area School District to use Chriner Soccer Field – Judy stated that Wilson Area School District requested permission to use the Chriner Field August to October. The consensus of the Board is to allow the use of the field and to have the school submit a Certificate of Insurance to the Township Manager. The Board did not make a motion it was a consensus.

2. Recommendation to Change Codes at the Refreshment Stand – Judy stated that there is a recommendation to change the code at the refreshment stand after baseball. Ray will talk with Cheryl to let her know to email Mike when she would like the code changed. Judy and Jack will continue to email Mel when a coach can be removed from the alarm code list.

Engineers Report – Ron submitted his June 10, 2026 memorandum to the Board for review.

1. Chriner – Hilton Street Minor Subdivision Plan – SALDO – Waiver Request. Ron presented a plan showing the area required for the expansion of the detention basin and the proposed parcel that will be obtained by Chriner for their access. Ron suggested the Board waive the SALDO requirements. A motion was made by Ray to waive the SALDO requirements, seconded by George. There being no comments, motion carried 2-0.

Solicitor Report – The report was provided to the Board for review.

Old Business:

New Business

1. Authorization to Advertise for a Public Hearing – Bamboo Ordinance Amendment – Ordinance 2026-02 – Colby stated that the Township has a bamboo ordinance and this is to revise the existing ordinance to amend and clarify the enforcement procedures within the ordinance. It states that if you plant bamboo, it is an automatic summary offense, notice can

be sent to homeowners to remove the bamboo and if not removed in 20 days there are separate offenses that will go against the property owner. It also increases the fines set forth in the ordinance. Ray made a motion to authorize the advertisement of a public hearing to amend the Bamboo Ordinance 2026-02, second by George. There being no comments, motion carried 2-0.

2. Crivellaro – Zoning Map Amendment – Attorney Mazin was present representing the property owners, Susan and Sam Crivellaro, owners of a parcel of land off Island Park Road, directly across from property they own at the intersection of Island Park and Berger Roads. The applicants are requesting the Local Commercial District be extended to the parcel, a 1.2-acre parcel located at 900 Island Park Road. It was stated that the proposed zoning change would not affect neighboring properties or existing water and sewer infrastructure. This petition was presented to determine whether the Board wishes to entertain the request as the first step in the zoning map amendment process. Ray made a motion to entertain the zoning map amendment, second by George. There being no comments, motion carried 2-0. The applicant will need to submit the proposal to both the Township Planning Commission and Lehigh Valley Planning Commission for review and comments.

3. Authorize for the Solicitor to Amend the Grading Ordinance and Stormwater Management Ordinance – Colby stated that both ordinances should be revised to make the language more clear and more specific, and to ensure that the dates in both ordinances coincide with one another. Ray made a motion to authorize the solicitor to amend the grading and stormwater ordinance, second by George. There being no comments, motion carried 2-0.

4. Approval of Resignation – Mrs. Mineo – Land Preservation Board – Ray made to approve the resignation of Mrs. Mineo from the Land Preservation Board, second by George. George and Ray both expressed their appreciation for Mrs. Mineo's dedication and Township knowledge. The Board noted that she will be missed. There being no further comments, motion carried 2-0.

George made a motion to amend the agenda to appoint two residents to the land preservation Board, second by Ray.

5. Land Preservation Appointments. Melody stated that Robert Friedl who is currently an alternate will be moved to Mrs. Mineo's spot and Michael Cortright will now take on the role as Treasurer. Melody stated that the alternate vacancy has been placed on the website. A motion was made by Ray to appoint Robert Freidl from Alternate on Land Preservation Board to member and Michael Cortright as treasurer, second by George. There being no comment, motion passed 2-0.

Supervisors' Comments

Ray and George made a comment about Recreation

Mel also made a comment about a Recreation Counselor.

Audience Comments

1. Tim Koplan - Expressed concern regarding the two way stop sign at County Line Road East and Stouts Valley Road. He asked the Board if they would contact the State Police and

express the safety issue of cars speeding on Stouts Valley Road. George suggested a letter be sent to the State Police from the Township.

There being no further business, the meeting was adjourned at 7:55p.m.

Respectfully Submitted,

Hannah Warner, Twp. Secretary/Treasurer
Williams Township Board of Supervisors