

WILLIAMS TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
May 13, 2026

The regular meeting of the Williams Township Board of Supervisors, 655 Cider Press Road, Easton, PA 18042 was held on the above date and called to order at 7:00 p.m. by Chairperson George Washburn. Others present were Vice Chairperson Raymond Abert, Supervisor Michael Bryant, Township Solicitor Colby Grim, Township Manager Melody Ernst, Township Engineer Ronald Madison, Zoning Officer Suzanne Borzak, Public Works Director Michael Strawn and Township Secretary Hannah Warner.

George asked if there were any corrections to the Minutes of April 8, 2026. Ray made a motion to approve said minutes, second by Michael. There being no comments, motion carried 3-0.

Melody presented the Expense Report of May 13, 2026 and the Treasurers Report for March, April. Michael made a motion to approve the Reports, and to pay the bills, second by Ray. There being no comments, motion carried 3-0.

Manager's Report - Melody submitted her report dated May 13, 2026 to the Board for review. Melody stated she is looking for a consensus from the Board on ordering two conservation easement signs for two properties totaling \$1,358.40. Consensus from the Board was to move forward with the sign.

1. Approval of Telco School Flasher Quote - Melody stated that a quote was received from Telco Group for the Wilson SD School flashers for connectivity and support warranty. The Townships current contract expires August 20, 2026. Melody is recommending the Township go with the 10-year option to extend the warranty in the amount of \$3,960.00. Michael made a motion to approve the 10-year option not to exceed \$3,960.00, second by Ray. There being no comments, motion carried 3-0.

Public Works - Mike submitted his report dated April 8, 2026 to May 13, 2026 to the Board for review. Mike noted that the Public Works crew completed a safety training class last week.

Zoning Office Report - Suzanne submitted her report for April to the Board for review. The Zoning Hearing Board will meet on May 27, 2026 to hear the following:

1. Joseph DiBartola - 1235 Raubsville Road - Appeal of Determination by Zoning Officer and Township Engineer - Possible Action

Colby stated that the Board must decide whether the Township Solicitor and Township Engineer should attend the upcoming Zoning Hearing Board meeting for the Appeal of determination at 1235 Raubsville Road. Ray made a motion to have the Zoning Officer, Township Engineer and Township Solicitor attend the hearing, second by Michael. There being no further discussion, motion carried 2-0. George recused himself from this motion and will give Hannah notice as to why. The notice will be made a part of the minutes.

Planning Commission - None

Land Preservation Board – The April 28, 2026 report was received by the Board for review.

Recreation Board – The May 6, 2026 report was submitted to the Board for review.

1. Summer Recreation updated rules/sign in and sign out sheet – The Recreation Board submitted revised rules and regulations for the upcoming Summer Recreation program to Melody. She added some revisions for the Board to consider mainly pertaining to #3 of the Rules which talks about Verbal or Physical Disrespect to the Director or Staff. After a brief discussion, Ray agreed with Melody's revisions and made a motion to approve the revised Rules, second by Michael. There being no comments, motion carried 3-0.

2. Discussion about Field Lining – Melody stated that at the April meeting there was discussion about field lining, but no decision or motion was made as to who would be responsible. After a brief discussion, Michael made a motion to have the Public Works line the fields Monday through Friday and the coaches would be responsible for weekend lining, second by Ray. There being no comments, motion carried 3-0.

3. Approval of Summer Recreation Counselor – It was stated that one counselor that was approved in April has accepted another job. The Recreation Board is recommending the hiring of Owen Miller to take that open position. Ray made a motion to hire Owen Miller as summer recreation counselor, second by Michael. There being no comments, motion carried 3-0.

4. Approval to hire an Alternate Recreation Counselor – It was stated that the recreation board is recommending the hiring of an alternate counselor. The alternate would only get paid if his services were needed in the absence of counselors. Michael made a motion to approve Jake Booth as Alternate Recreation Counselor on an as-needed basis, second by Ray. There being no comments, motion carried 3-0.

5. Recommendation to Purchase an Additional Dog Waste Station for Municipal Park – Judy stated that the recreation board is recommending that a dog waste station be installed at the Municipal Park. Following a brief discussion, the Board agreed not to install a dog waste station at the Municipal Park based on the fact that dogs are not permitted in the Municipal Park. Mike stated he would look into ordering new signage indicating that no dogs are permitted at Municipal Park.

6. Recommendation to Change Codes at the Refreshment Stand – It was discussed changing the codes at the refreshment stand because too many coaches are giving their codes to other people. It was also stated that this had been going on for several years and not sure how you will stop what has been going on. The Board agreed to table the matter until the conclusion of the Spring sports season. Ray stated he would discuss the issue at the next WTAA meeting. This item will be placed on the agenda for further review at the next meeting

Engineers Report – Ron submitted his May 13, 2026 memorandum to the Board for review.

1. Chrin Security Release Request – Phase 2 Land Development – Ron made a recommendation to release a portion of the security for the Chrin Land Development for both Phase I and Phase II for the Landscaping Improvements. Colliers recommended the reduction of \$69,133.66 for Phase I and \$94,052.45 for Phase II, totaling \$163,186.11. Ray made a motion to reduce the security for both Phases in the amount of \$163,186.11, second by Michael. There being no comments, motion carried 3-0.

Solicitor Report – The report was provided to the Board for review.

Old Business: None

New Business

1. Authorizing Access to PennDOT system – Resolution 2026-11 – Suzanne stated that in order for the Township Manager and staff to accept notifications that are received from PennDot for epermitting, the submitted Resolution will need to be approved. Ray made a motion to approve Resolution 2026-11, which will be sent to PennDOT for authorization to log into their system to review Highway Occupancy Permits, second by Michael. There being no comments, motion carried 3-0.

2. Frys Run Contribution Request – Melody stated that the Frys Run Water Association has submitted a request for a contribution in the amount of \$350.00. This request is received yearly from the Association. Michael made a motion to approve the \$350.00 contribution to Frys Run Watershed Association, second by Ray. There being no comments, motion carried 3-0.

3. Approval of Generator to Williams Township Fire Company – Mike inquired about donating the decommissioned Municipal Building generator to Fire Company Station 2. He noted that Station 2 currently lacks backup power and stated the generator would ensure emergency readiness during local power outages. Ray made a motion to approve donating the generator to Fire Company Station 2, second by Michael. There being no comments, motion carried 3-0.

Supervisors' Comments

Ray raised concerns regarding activities/safety at Raubsville Park.

Michael Bryant noted the Veterans Memorial Day Service is scheduled for 6:00pm at the Municipal Building and encouraged the public to come out and support the Veterans.

Audience Comments

1. Nancy Ackerman – 200 Keifer Street – Is concerned about multiple things happening down at the Raubsville Park during the day and at night.

There being no further business, the meeting was adjourned at 7:50 p.m.

Respectfully Submitted,

Hannah Warner, Twp. Secretary/Treasurer
Williams Township Board of Supervisors