

WILLIAMS TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
August 13, 2025

The monthly meeting of the Williams Township Board of Supervisors, 655 Cider Press Road, Easton, PA 18042 was held on the above date and called to order at 7:00 p.m. by Chairperson George Washburn. Others present were Vice Chairperson Raymond Abert, Supervisor Michael Bryant, Township Solicitor Colby Grim, Township Manager Melody Ernst, Township Engineer Ronald Madison, Zoning Officer Suzanne Borzak, Public Works Director Michael Strawn and Township Secretary Hannah Warner.

George stated an Executive Session was held on July 10, 2025 for Personnel Matters, July 24, 2025 for Legal Matters and August 13, 2025 for Personnel Matters.

George asked if there were any corrections to the Minutes of July 9, 2025. Ray made a motion to approve said minutes, second by Michael. There being no comments, motion carried 3-0.

Melody presented the Expense Report of August 13, 2025 to the Board. Michael made a motion to approve the Expense Report, July Treasurers Report and to pay the bills, second by Ray. There being no comments, motion carried 3-0.

Manager's Report – Melody submitted her report dated August 13, 2025 to the Board for review.

1. Authorization to sign postage machine contract – Melody stated the postage machine contract is due to expire in a couple months. The contract will be 63 months at \$130.00 a month. Melody then stated that this is the same rate the Township has been paying since 2015. Michael made a motion to sign the postage machine contract for another 63 months at \$130.00 a month, second Ray. There being no motion carried 3-0.

Public Works – Mike submitted his report dated July 9, 2025 to August 13, 2025 to the Board for review.

Mike stated that the headwall was poured on Canal Road last week. Ray asked about the two new trucks that were ordered. Mike stated they are at the dealership waiting to be assembled.

Zoning Office Report – Suzanne submitted her report for July to the Board for review. There will *not* be a Zoning Hearing Board hearing on Wednesday, August 27, 2025.

Planning Commission – None

Land Preservation Board – The July 22, 2025 report was received by the Board for review.

Ray asked how the EIT Referendum Committee is making out with the EIT flyer that is going to be mailed out the residents. Melody stated that the pamphlets will be brought into the office on Friday to get postage and sent out in the mail on Friday.

Recreation Board – The August 6, 2025 report was received by the Board for review. Judy stated that 206 kids registered for the 2025 summer recreation program this year.

Judy also stated that grass and weeds are growing on Field B. Judy checked with the company who redid the field, and he stated that the infield should be dragged, the outfield should be aerated and rolled after everything is done.

Judy further stated that the dog park on Raubsville Road has been out of dog waste bags for quite some time. Michael asked who's responsible for taking care of the dog waste bags. Mike stated the Public Works employees check a couple times a week and stated they went through 1,200 dog waste bags in a month? The trash doesn't indicate that many bags were used.

1. Authorization to Appoint Beth King to the Recreation Board – Michael made a motion to appoint Beth King on the Recreation Board, second by Ray. There being no comments, motion carried 3-0.

2. Permission for ELV Softball Team to Use Field A August to October – Ray made a motion for ELV to use the field with the proper insurance paperwork, second by Michael. There being no comments, motion carried 3-0. Melody further stated the ELV Softball Team has already submitted the Certificate of Insurance.

3. Authorization to Reserve Tennis Court for Adult Pickleball Clinic in September – Judy stated there are 29 adults who are interested in a Pickleball Clinic in September. There will be an instructor that will come in on September 6 & 7, and September 20 & 21 from 8:30am to 11:30am at the Municipal Park. Michael made a motion to approve the Adult Pickleball Clinic in September and reserve the courts, second by Ray. There being no comments, motion carried 3-0.

Engineers Report – Ron briefly reviewed his August 11, 2025, memorandum.

1. 410 – Cedarville Road – Ropes Course Improvements Agreement Maintenance Period Close Out and Security Release - Ron stated that it is the recommendation of Colliers Engineering and Design to release the remaining Development Improvements Agreement Security in the amount of \$55,360.65. Ron also stated that Colliers Engineering and Design recommend the release of the cash security in the amount of \$40,502.15 after all professional services have been received for payment. Michael made a motion to approve the bond security release in the amount of \$55,360.65 and the cash security release in the amount of \$40,502.15 after all invoices for professional services are paid, second by Ray. There being no comments, motion carried 3-0.

Solicitor Report – The report was provided to the Board for Review.

Old Business

New Business

1. **Approval of Revised Fee Schedule – Resolution 2025-19** – Michael made a motion to approve Resolution 2025-19, second by Ray. There being no comments, motion carried 3-0.
2. **Well Waiver – 930 Morvale Road – Resolution 2025-20** – Ray made a motion to approve Resolution 2025-20 well waiver isolation distance, second by Michael. There being no comments, motion carried 3-0.
3. **Well Waiver – 485 Royal Manor Road – Resolution 2025-21** – Ray made a motion to approve Resolution 2025-18 well waiver isolation distance, second by Michael. There being no comments, motion carried 3-0.
4. **Mary Meuser Library Donation Request** – Dan Reddington stated the Library is going to be doing a major upgrade to the handicap ramp and railings. Ray made a motion to give \$2,000.00 toward the upgrade of the handicap ramp, second by Michael. There being no comments, motion carried 2-1. Michael opposed.
5. **Authorization to have Township Solicitor Draft SALDO Ordinance** – Suzanne stated the application, and checklists are part of the SALDO. If anything needs to be changed, it must be done by Ordinance. She stated that these Attachments to the Ordinance should be removed and placed in a separate Resolution. A motion was made by Ray and seconded by Mike to approve the Solicitor to draft the Ordinance. There being no comments, motion carried 3-0.

Supervisors' Comments

Audience Comments

1. **Dave Frankenfield** – 482 Spring Valley Road talked about a neighboring property with an ongoing issue.
2. **Leisel Dreisbach** - 25 Tumble Creek Road stated Mary Meuser Library placed their donation book bin in the Municipal Office until after Labor Day.

There being no further business, the meeting was adjourned at 7:39p.m.

Respectfully Submitted,

Hannah Warner, Twp. Secretary/Treasurer
Williams Township Board of Supervisors