

Williams Township Land Preservation
Board (LPB)
Minutes January 23, 2024
Williams Township Community Building
655 Cider Press Rd., Easton, PA 18042

Present: Ken Kodama, Lorraine Mineo, Lori Cox, and Tom Heilman; Alternate Michael Cortright; Supervisors Ray Abert and Michael Bryant; and township residents

The meeting was called to order by Vice-Chairperson Ken Kodama at 7:02 PM.

He called for the Pledge of Allegiance, then a review of the December 19, 2023 minutes. Motion to approve the minutes made by Mineo, seconded by Heilman. Approved 4-0.

Updates on Preservation Projects:

- 2022-2 Morgan Hill: Property owner was present. For the south/lower parcel, LPB discussed how this less expensive project could be wrapped up more quickly if it is funded 100% through the township. Mineo made a motion to recommend to the Board of Supervisors (BOS) to fully fund this project with township funds, seconded by Cox. Approved 4-0.
- 2023-4 Morgan Hill: Property owner was present. For the north/upper parcel, LPB discussed that for this more expensive project, the LPB can ask the township for 100% funding with the expectation that LPB will apply to Northampton County (NORCO) for half of the funding. Mineo made a motion to recommend to the BOS to fund this project with township funds and LPB will apply to NORCO for half, seconded by Cox. Approved 4-0.
- 2023-1 Steely Hill: LPB is unsure if the survey is complete. As of January 11, 2024, it was not done because the survey company staff were ill. LPB waiting for confirmation that the deadline for signing the closing paperwork was moved.
- 2023-3 Morvale Road: Property owner was present. Schmidt was not able to get the funding request on the agenda for the BOS's January meeting as it was held earlier than expected. The request is now on the BOS's February agenda.

Old Business:

- For the Russell property preservation sign, there was a discussion about how everyone likes the two-sided design used by Heritage for the Boss property. Heritage had informed LPB that they will cover half of the sign's cost. Heilman will follow up with Heritage regarding the layout, cost, which company they use, and time frames. LPB had initially outreached FastSigns for a design so LPB will inform them of the design change and see if they can accommodate. Motion to adopt the sign design used by Heritage made by Cox, seconded by Heilman, approved 4-0.
- LPB is still waiting for a map of preserved properties to be mounted on board and displayed in the township building.
- LPB has not received the new model easement from NORCO yet. Mineo noted it may be available in February 2024. Mineo also shared that Sherry Acevedo of NORCO does a presentation for all the funding categories geared toward what municipalities need, and Land Preservation is part of it. We know Babbitt of Heritage will be attending NORCO's workshop where this will be presented and at least one LPB member needs to attend.

New Business:

- Treasurer's Report: Mineo shared the LPB Financial Report, which does not appear to have all the financial data for December 2023. The BOS meeting was held earlier than usual for reorganization and some financial data had not yet been approved. Mineo also noted that invoices may not have been included, likely for the appraisals for 2022-2 and 2023-4 (Morgan Hill). Based on the data available, checking account \$9,453.48, savings account \$463,211.71, and CD \$1,342,499.95, total \$1,815,165.14.

Announcements:

- Kodama noted that LPB needs a reorganization meeting which can be done at their February 2024 meeting.

Comments from audience:

- Bryant suggested that the words "Williams Township" be on the Russell property preservation sign, which LPB agreed with.

Meeting was adjourned at 8:03 PM. Heilman moved, Mineo seconded. Unanimous approval.

Next meeting February 27, 2024 @ 7:00 PM, Williams Township Community Building.

Submitted,

Lori Cox, Secretary