

WILLIAMS TOWNSHIP BOARD OF SUPERVISORS
December 13, 2023

The monthly meeting of the Williams Township Board of Supervisors, 655 Cider Press Road, Easton, PA 18042 was held on the above date and called to order at 7:00 p.m. by Chairperson George Washburn. Others present were Vice Chairperson Raymond Abert, Supervisor Michael Bryant, Township Solicitor Sean Duffy, Township Manager Melody Ernst, Township Engineer Ronald Madison, Zoning Officer Anthony Altimare, Public Works Director Michael Strawn, and Administrative Assistant Hannah Warner.

George stated that an Executive Session was held on December 13, 2023, for Personnel Matters.

George asked if there were any corrections to the Minutes of November 8, 2023. There being none, Michael made a motion to approve said minutes, second by Ray. There being no comments, motion carried 3-0.

Melody presented the Expense Report of October 11, 2023, and November 8, 2023, to the Board. Michael made a motion to approve the Expense Report, and to pay the bills, second by Ray. There being no comments, motion carried 3-0.

Manager's Report – Mel submitted her report dated December 13, 2023, to the Board for Review.

Public Works – Mike submitted his report dated November 8, 2023, to December 13, 2023, to the Board for review.

Zoning Office Report – The report from Anthony Altimare, Zoning Officer was received for the Boards Review. There will be a Zoning Hearing Board meeting on Wednesday, December 27, 2023.

1. MRT Easton LLC. – 725 Berger Road – Variance

Planning Commission – The November 15, 2023, report was received by the Board for review.

1. 70 Grand View Road – Preliminary/Final Subdivision – Resolution 2023-26 - Michael made a motion to approve the resolution second by Ray. There being no comments, motion carried 3-0.

2. Approval to release remaining financial security 410 Cedarville Rd – Ropes and Rocks – Michael made a motion to release the remaining Development Improvements Agreement Security in the amount of \$55,360.65 upon following the December 8, 2023, memorandum from Colliers Engineering second by Ray. There being no comments, motion carried 3-0.

Land Preservation Board – No one from the Land Preservation Board appeared. The report was received by the Board for review.

1. Authorization to have Heritage Conservancy, Inc withdraw the application for the Oleska Conservation Easement – Michael made a motion to authorize the Oleska easement withdraw and resubmit in spring second by Ray. There being no comments, motion carried 3-0.

Recreation Board – There was no meeting held for the month of November.

Engineers Report – Ron briefly reviewed his December 8, 2023, memorandum.

Solicitor Report – none

Old Business

1. Approval of 2024 Budget – Michael made a motion to approve the 2024 Budget, second by Ray. There being no comments, motion carried 3-0.

2. Authorization to Advertise for a Public Hearing – Commercial Solar/Wind Zoning Ordinance - Michael made a motion to advertise for a public hearing, second by Ray. There being no comments, motion carried 3-0.

3. Authorization to Advertise for Public Hearing – Accessory Dwelling Zoning Ordinance Amendment – Michael made a motion to advertise for a public hearing, second by Ray. There being no comments, motion carried 3-0.

4. Approval of Township Manager Bonus – Ray made a motion to approve the Township Manager Bonus, second by Ray. There being no comments, motion carried 3-0.

5. Approval to Close Books on December 28, 2023 – Ray made a motion to close the books on December 28, 2023, second by Michael. There being no comments, motion carried 3-0.

New Business

1. Approve Appointment of Sally Hixson Alternate PC member – Resolution 2023-27 – Michael made a motion to appoint Sally Hixson Alternate PC member, second by Ray. There being no comments, motion carried 3-0.

2. Appointment of Accounting Firm for Years 2023, 2024 and 2025 – Resolution 2023-28 – Michael made a motion to appoint Riley Accounting Firm for the next three years, second by Ray. There being no comments, motion carried 3-0.

3. Williams Township 2024-Real Estate Tax Millage Rates – Resolution 2023 -29 - Ray made a motion to approve Resolution 2023-29, second by Ray. There being no comments, motion carried 3-0.

4. Approval to Sign Development Agreement – Glovas 3 Lot Minor Subdivision – The sewage planning module still needs to be approved. Michael made a motion to sign a development agreement pending sewage planning module, second by George. There being no comments, motion carried 2-0. Ray abstained. Ray signed a conflict-of-interest paper that is made apart of the minutes.

5. Approval to Sign Memorandum, Development of Agreement – 3 Lot Minor Subdivision – Michael made a motion to Sign the Memorandum and Development Agreement, second by

George. There being no comments, motion carried 2-0. Ray abstained. Ray signed a conflict-of-interest paper that is made apart of the minutes.

6. Approval to Accept Contract for Municipal Park Tennis and Basketball Court – Michael made a motion to approve Municipal Park and Basketball Courts, second by Ray. There being no comments, motion carried 3-0.

7. Approval of Contract from ET&T for upgrading Municipal Office and Public Works Building Phones – Mel stated as of 2026 the current phone system will not be supported anymore. Michael made a motion to approve the new phone system, second by Ray. There being no comments, motion carried 3-0.

Supervisors' Comments

George, Ray and Michael wished a Merry Christmas and Happy New Year to all the residents in Williams Township

Ray asked if the contractors that are doing the addition could also finish the inside work. After a brief discussion it remains that Gorski will only be doing the shell of the addition and Public Works will be finishing the inside portion.

Audience Comments

There being no further business, the meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

Hannah Warner, Administrative Assistant/Twp. Secretary
Williams Township Board of Supervisors