

WILLIAMS TOWNSHIP BOARD OF SUPERVISORS
November 8, 2023

The monthly meeting of the Williams Township Board of Supervisors, 655 Cider Press Road, Easton, PA 18042 was held on the above date and called to order at 7:00 p.m. by Chairperson George Washburn. Others present were Vice Chairperson Raymond Abert, Supervisor Michael Bryant, Township Solicitor Sean Duffy, Township Manager Melody Ernst, Township Engineer Ronald Madison, Zoning Officer Anthony Altimare, Public Works Director Michael Strawn, and Administrative Assistant Hannah Warner.

George stated that an Executive Session was held on November 1, 2023, for Personnel Matters and Legal Matters and November 6, 2023, for Personal Matters.

George asked if there were any corrections to the Minutes of October 13, 2023. There being none, Michael made a motion to approve said minutes, second by Ray. There being no comments, motion carried 3-0.

Melody presented the Expense Report of November 8, 2023, to the Board. Michael made a motion to approve the Expense Report, and to pay the bills, second by Ray. There being no comments, motion carried 3-0. It was stated by Melody that the October Treasurers Report was not available.

Conditional Use Hearing – A conditional use hearing was held for the property located at 140 Cedarville Road. The Applicant is PV Asset Management, LLC and they are requesting to develop the property with a self-storage development, highway adjacent, which is permitted as a conditional use in the HC- Highway Commercial District. The hearing was recorded by a Court Stenographer. After the hearing was closed, a motion was made by Michael to approve the application conditioned upon compliance with the Colliers Engineering Letter, Zoning Officer Letter and SEO Letter, seconded by Ray. There being no comments, motion carried 3-0.

Presentation from Mary Meuser Library – Michael Bryant made a motion to give \$15,000.00 for the library in the proposed 2024 budget, second by Ray. Beverly Lewis and Tom Heilman both spoke in favor of the library receiving a budget increase. Motion failed. Ray made a motion to approve giving the library \$20,000.00 second by George. Michael commented he would like to see more fundraising. There being no further comments, motion carried 3-0.

Manager's Report – Mel submitted her report dated November 8, 2023, to the Board for Review.

Mel stated Canal Road is closed indefinitely. Updates will be posted on the Township website. After speaking with Michael Strawn, it would be our recommendation that the recycling center close after December 9, 2023, and reopen April 1, 2024. Residents will be able to drop off brush by appointment only during the day.

Public Works – Mike submitted his report dated October 11, 2023, to November 8, 2023, to the Board for review.

Zoning Office Report – The report from Anthony Altimare, Zoning Officer was received for the Boards Review. There will not be a Zoning Hearing Board meeting on Wednesday, November 22, 2023.

Planning Commission – The October 18, 2023, report was received by the Board for review.

Land Preservation Board – No one from the Land Preservation Board appeared. The report was received by the Board for review.

- 1. Accept Resignation of Polly Clark** – Alternate Land Preservation Board Member - Michael made a motion to approve the resignation of Polly Clark second by Ray. There being no comments, motion carried 3-0.
- 2. Approval of Nurit Baron** - Alternate Land Preservation Member - Michael made a motion to appoint Nurit Baron, second by Ray. There being no comments, motion carried 3-0.
- 3. Recommendation of Approval to Obtain Appraisal on 2155 Morgan Hill Road** - Michael made a motion to obtain an appraisal in the amount of \$2,600.00 from Indian Valley for this project, second by Ray. There being no comments, motion carried 3-0.

Recreation Board – The report for November 1, 2023, was submitted to the Board for review.

Engineers Report – Ron briefly reviewed his November 7, 2023, memorandum.

Solicitor Report – None

Old Business

- 1. Accept Contract from Blue Scope Construction – Municipal Building Addition** – Michael made a motion approving Blue Scope Construction contract second by Ray. There being no comments, motion carried 3-0.

George made a motion to amend the agenda to include a bonus for Mel, seconded by Michael. There being no comments, motion carried 3-0.

It was stated that the Board wants to give Mel a bonus for the period of time that she was interim Manager. Ray made a motion to give Mel a bonus in the amount of \$2,000.00 second by Michael. There being no comments, motion carried 3-0.

New Business

- 1. Authorization to Partial Catastrophic Loss Refund of RE taxes in the Amount of \$14.32** - Michael made a motion to refund RE taxes in the Amount of \$14.32 seconded by Ray. Motion carried 3-0.
- 2. Authorization to Advertise the 2024 Budget** – Ray made a motion to advertise the 2024 budget, seconded by Michael. There being no comments, motion carried 3-0.
- 3. Accept Resignation from Sally Hixson Zoning Hearing Board** – Michael made a motion to accept Sally's resignation, seconded by Ray. There being no comments, motion carried 3-0.

4. Approve Appointment of Sally Hixson Alternate Planning Commission Member –

Michael made a motion to approve Sally Hixson as an Alternate Planning Commission Member, second by Ray. There being no comments, motion carried 3-0.

5. Approve Amusement Tax Agreement – Michael made a motion to approve the amusement tax agreement at 10%. No second, motion failed. Sean stated as the ordinance is written from 1997 it is at 10% and the Township is grandfathered in under that so the agreement wouldn't affect the ordinance. Michael made a motion to approve the amusement tax agreement for the Golf Course and Hangdog at 5%, second by Ray. There being no comments, motion carried 3-0.

6. Approve Appointment of Kevin Sweeney as Zoning Hearing Board Member – Michael made a motion to approve Kevin Sweeney as a Zoning Hearing Board Member second by Ray. There being no comments, motion carried 3-0.

Supervisors' Comments

Michael announced that Saturday November 11, 2023, there will be a Veteran's Day Ceremony at the Municipal Building at 11am.

Audience Comments

Eric Reiter – 50 Westfield Drive – Eric Reiter asked when the lines would be painted on Berger Road.

There being no further business, the meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

Hannah Warner, Administrative Assistant/Secretary
Williams Township Board of Supervisors