

WILLIAMS TOWNSHIP

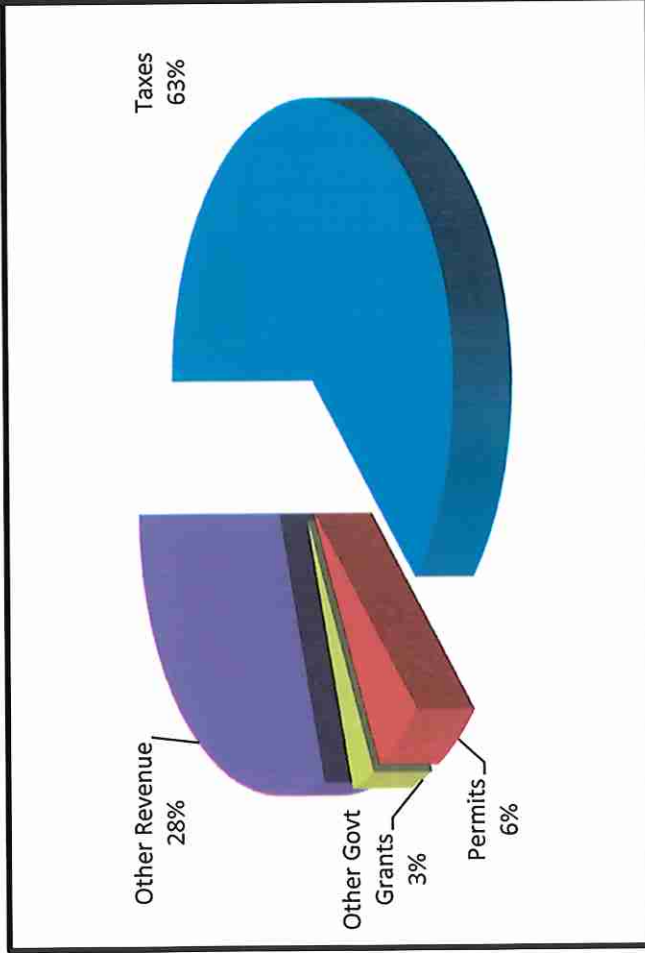
2023 BUDGET



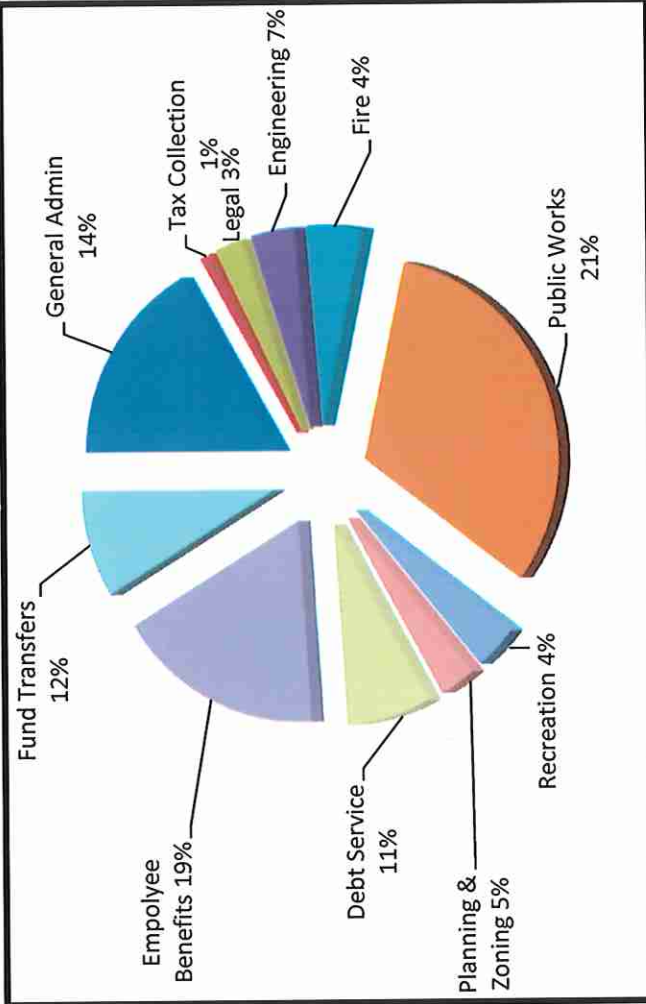
Williams Township
Northampton County, PA

Williams Township General Fund Draft Budget 2023

Revenues



Expenses



General Fund Revenues (000)

Taxes	\$2,163,700	62%
Permits & Fees	\$182,630	5%
Other Government Grants & Contracts	\$87,000	3%
Other Revenue	\$1,043,950	30%
	\$3,477,280	100%

General Fund Expenses (000)

General Administration	\$582,230	17%
Tax Collection	\$34,500	1%
Legal Expenses	\$82,050	2%
Engineering & Consultants	\$126,500	4%
Fire Protection & Emergency Mgmt.	\$162,050	5%
Public Works	\$1,108,050	32%
Recreation	\$127,750	4%
Planning & Zoning	\$104,750	3%
Debt Service	\$245,000	7%
Employee Benefits & Commercial Insur.	\$604,500	17%
Interfund Operating Transfers	\$299,900	9%
	<u>\$3,477,280</u>	<u>100%</u>

**Williams Township
2023 Budget**

INCOME

3000 Taxes

Proposed 2023

301.100 Real Estate Current Year	\$530,000.00
301.300 Real Estate Taxes- Delinquent	\$15,000.00
301.600 Real Estate-Interim	\$500.00
310.100 Real Estate Transfer Tax	\$250,000.00
310.210 Earned Income Current Year	\$900,000.00
310.230 Earned Income Delinquent	\$400,000.00
310.400 Per Capita-Delinquent	\$50.00
310.510 Local Services Tax Current Year	\$45,000.00
310.530 Local Services Tax Delinquent	\$50.00
310.600 Amusement Tax	\$20,000.00
355.010 Public Utility Realty Tax	\$2,000.00
355.040 Alcoholic Beverages License	\$1,100.00
Total 3000 Taxes	\$2,163,700.00

3001 Permits and Fees

321.800 Cable TV Franchise	\$114,000.00
322.100 Moving Permits	\$800.00
322.300 Driveway Permits	\$500.00
322.400 Pool Permits	\$1,000.00
322.500 Street Opening Permits	\$200.00
322.820 Grading Street Encroachments	\$3,000.00
361.000 General Government-Other	\$5,500.00
361.300 Zoning and Subdivision Fees	\$0.00
362.400 PA UCC	\$0.00
362.410 Building Permits	\$10,000.00
362.420 Electrical Permits	\$1,000.00
362.430 Plumbing Permits	\$100.00
362.440 Sewage Permits	\$40,000.00
362.520 Miscellaneous Permits	\$6,000.00
367.140 Rental of Pavilion/Comm. Center	\$500.00
367.210 Court Keys	\$30.00
Total 3001 Permits and Fees	\$182,630.00

3002 Other Government Grants

354.040 Sewage Facilities Act Grant	\$0.00
354.120 Emergency Disaster Relief PEMA	\$0.00
354.150 Recycling Grant	\$1,000.00
355.050 General Municipal Pension System	\$50,000.00
357.010 WASD Recreation Donation	\$0.00
363.510 Contracted Snow Removal	\$34,000.00
364.900 DEP Municipal Insp. Grant	\$2,000.00
Total 2002 Other Govt. Grants	\$87,000.00

**Williams Township
2023 Budget**

3003 Other Revenue

331.110 Vehicle Code Violations	\$0.00
331.120 Violations of Ordinances	\$1,700.00
341.100 Interest Earnings	\$8,000.00
355.070 Foreign Fire Insurance Premium	\$50,000.00
361.340 Zoning Hearing Board Fees	\$2,000.00
361.530 Sale of SALDO	\$50.00
361.560 EMS/Fire Land Development Fees	\$5,000.00
364.400 Additional HMA Fees	\$550,000.00
364.500 Sale of Recyclable Materials	\$500.00
364.510 Sale of Recycling Containers	\$200.00
364.600 Landfill Act 101 Host Fee	\$160,000.00
364.901 Landfill Settlement Fees	\$0.00
383.000 Rec Fees/Special Assesments	\$30,000.00
387.000 Private Donation/Contribution	\$500.00
389.000 Unclassified Revenue-Misc.	\$1,000.00
391.100 Sale of General Fixed Assets	\$0.00
392.080 Interfund Transfer Sewer Fund	\$30,000.00
392.400 Transfer from Savings Reserve	\$175,000.00
392.401 Transfer from Landfill Settlement	\$0.00
393.000 Proceeds Long-Term Debt	\$0.00
395.000 Refund on Prior Year Expenditures	\$30,000.00
Total 3003 Other Revenue	\$1,043,950.00

Total 3000 Taxes	\$2,163,700.00
Total 3001 Permits and Fees	\$182,630.00
Total 3002 Other Gov. Grants	\$87,000.00
Total 3003 Other Revenue	\$1,043,950.00
TOTAL INCOME 2023	\$3,477,280.00

**Williams Township
2023 Budget**

EXPENSES

Expense Details

4000 Expenditures

400-409 General Government

400.105 Supervisors Salary	\$7,500.00
401.179 Longevity Pay-All FT Employees	\$2,800.00
401.110 Managers Salary	\$102,300.00
402.311 Auditing-Professional Services	\$9,600.00
405.110 Asst. Mgr/Director of Finance	\$95,000.00
406.114 Administrative Assistant Salary	\$48,444.00
406.115 Part Time Admin. Asst. Salary	\$27,500.00
406.180 Overtime Admin. Salary	\$200.00
406.210 General Administrative Expenses	\$20,000.00
406.213 Small Office Eqt./Software	\$5,000.00
406.226 Materials & Supplies Gen. Admin.	\$200.00
406.317 Ordinance Codification	\$5,000.00
406.321 Telephone Expense	\$6,000.00
406.324 Cell Phone Admin. Expense	\$5,000.00
406.340 Mileage Reimbursement	\$500.00
406.341 Advertising-Administrative	\$10,000.00
406.390 Bank Service Charges	\$11.00
406.452 Office eqt. Exp/Lease/Alura	\$25,000.00
406.460 Dues and Continuing Education	\$7,500.00
409.110 Public Works Director Salary	\$89,675.00
409.115 Custodian Salary	\$20,000.00
409.233 Municipal Building Propane	\$4,000.00
409.234 Community Building Oil	\$4,000.00
409.250 Repairs/Maint. Municipal Bldg.	\$35,000.00
409.253 Repairs/Maint. Comm. Bldg.	\$11,500.00
409.361 Electric Service-Comm. Bldg.	\$2,000.00
409.368 Electric Service-Municipal Bldg.	\$3,500.00
419.310 Peace Keeping Services	\$2,500.00
451.540 Boy Scouts Contribution	\$2,500.00
456.540 Contributions to the Library	\$15,000.00
459.541 Contributions General	\$15,000.00
Total 400-409 General Government	\$582,230.00

403 Tax Collection

403.116 Elected Tax Collector Commission	\$15,500.00
403.117 Tax Collector LST	\$500.00
403.118 Tax Collector EIT	\$15,000.00
403.210 Tax Collector Office Supplies	\$500.00
403.340 Adv./Printing/Bonding/Postage	\$3,000.00
Total 403 Tax Collection	\$34,500.00

**Williams Township
2023 Budget**

404 Solicitor and Legal Services

404.310 Solicitor Fees	\$80,000.00
404.314 Legal Service/Ordinance Update	\$1,000.00
404.319 Legal Services/Substantive	\$1,000.00
404.410 Legal Services Judges/Damages	\$50.00
Total 404 Solicitor/Legal Services	\$82,050.00

408 Engineering Services

408.116 Sewage Enforcement Officer Services	\$55,000.00
408.310 Engineering Profesional Services	\$45,000.00
408.314 MS4	\$0.00
408.317 Environmental Engineer Services	\$5,000.00
408.365 Host Municipal Inspection Service	\$1,500.00
446.313 MS4 Permit and GIS Mapping	\$15,000.00
451.310 Recreation Engineering Services	\$5,000.00
Total 408 Engineering Services	\$126,500.00

411 Fire Company

411.112 Public Works Fire Compensation	\$7,000.00
411.500 Fire Company Contribution	\$140,000.00
412.500 Emergency Squad Donation	\$10,000.00
415.120 Emergency Mgt. Compensation	\$5,000.00
415.210 Emergency Mgt. office supplies	\$50.00
Total 411 Fire Company	\$162,050.00

414 Planning and Zoning

413.341 UCC Appeals Board Expense	\$50.00
414.114 Zoning Officer Salary	\$65,000.00
414.116 Zoning Hearing Board Salaries	\$2,000.00
414.310 Zoning/Other Consultants	\$4,500.00
414.314 Zoning Hearing Board Solicitor Salary	\$25,000.00
414.317 Zoning Hearing Board Stenographer	\$1,200.00
414.341 Advertising	\$2,000.00
414.540 Developer Emergency Service Contrib	\$5,000.00
Total 414 Planning and Zoning	\$104,750.00

**Williams Township
2023 Budget**

430 Public Works

409.740 Machinery and Equipment	\$60,000.00
426.112 Recycling Wages	\$4,000.00
426.241 Recycling Bins/Supplies	\$5,000.00
430.112 Public Works Wages	\$300,000.00
430.120 PW Seasonal Employees Wages	\$20,000.00
430.180 Public Works Overtime Wages	\$15,000.00
430.210 PW General Expenses	\$5,000.00
430.230 Heating Oil 2300 Morgan Hill Road	\$1,000.00
430.232 Public Works Vehicle Gas	\$50,000.00
430.233 Fuel Public Works Propane	\$15,000.00
430.236 PW Office Furniture/Equipment	\$500.00
430.237 Small Tools/Minor Equipment	\$6,000.00
430.238 Clothing Allowance	\$5,000.00
430.242 Safety Equipment and Training	\$1,500.00
430.250 Maintenance PW Building	\$25,000.00
430.253 Maintenance 2300 Morgan Hill Road	\$20,000.00
430.316 Water Quality Testing Fees	\$2,200.00
430.321 Phone Services	\$3,000.00
430.361 Electricity 2300 Morgan Hill Road	\$1,000.00
430.363 Fire Hydrant Expense	\$8,500.00
430.368 Electric Public Works Building	\$10,000.00
430.374 Fuel Storage Tank Maintenance	\$50.00
430.384 Equipment Leasing	\$100.00
430.470 CDL Testing	\$500.00
432.180 Snow Removal-Overtime	\$25,000.00
432.245 Snow Removal-Anti Skid	\$80,000.00
433.245 Street Sign Materials	\$2,500.00
433.361 Electric Flashing/Traffic Signals	\$2,500.00
433.374 Traffic Signal Maintenance	\$25,000.00
434.361 Electric-Street Lights Murray Drive	\$1,500.00
437.245 Vehicle Repairs/Maintenance	\$70,000.00
438.245 Road and Bridge Repair Materials	\$343,200.00
Total 430 Public Works	\$1,108,050.00

451 Recreation

451.111 WASD Custodian Reimbursement	\$1,700.00
451.112 PW Recreation Compensation	\$45,000.00
451.115 Recreation Program Wages	\$18,000.00
451.246 Supplies Fields and Buildings	\$4,000.00
451.247 Recreation Program Supplies	\$2,500.00
451.249 Repairs and Maintenance Parks/Rec	\$22,000.00
451.340 Recreation Advertising and Postage	\$50.00

**Williams Township
2023 Budget**

451.361 Electricity Rec Bldg./Lights	\$10,000.00
451.384 Recreation Port A John Rental Exp.	\$7,500.00
451.450 Recreation Alarm System	\$500.00
451.454 Training and Background Checks	\$500.00
457.241 Community Day/Special Events	\$16,000.00
Total 451 Recreation	\$127,750.00

471-472 Debt Service	
471.100 Gen. Obligation Bond Principal	\$220,000.00
472.100 Gen. Obligation Bond Interest	\$25,000.00
475.000 Fiscal Agent Fees	\$0.00
Total 471-472 Debt Service	\$245,000.00

480-487 Employee Benefits and Commercial	
401.353 Manager/Treasurer Bonds	\$8,000.00
451.352 Recreation Liability Insurance	\$0.00
481.100 Payroll Taxes	\$60,000.00
481.300 Unemployment-Employer	\$3,000.00
483.300 Pension Contribution	\$65,000.00
483.301 Non Uniform Pension Contribution	\$8,000.00
484.000 Worker's Compensation	\$35,000.00
486.200 Property/Liability Insurance	\$85,000.00
486.700 Life and Disability Insurance	\$15,500.00
487.000 Health Insurance Benefits	\$325,000.00
Total 480-487 Employee Benefits	\$604,500.00

492 Interfund Operating Transfers	
492.300 Transfer to Capital Imp. Millage	\$65,000.00
492.301 Transfer to Capital Improvements	\$0.00
492.302 Transfer to Capital Imp. Grants	\$14,000.00
492.303 Transfer to Cap Imp Rec/Cap Reserve	\$25,000.00
492.304 Transfer to Cap Imp from GF Reserve	\$195,900.00
Total 492 Interfund Transfers	\$299,900.00

Williams Township
2023 Budget

Total 400-409 General Government	\$582,230.00
Total 403 Tax Collection Expenses	\$34,500.00
Total 404 Solicitor/Legal Services	\$82,050.00
Total 408 Engineering Services	\$126,500.00
Total 411 Fire Company Expenses	\$162,050.00
Total 414 Planning and Zoning	\$104,750.00
Total 430 Public Works	\$1,108,050.00
Total 451 Recreation	\$127,750.00
Total 471-472 Debt Service	\$245,000.00
Total 480-487 Employee Benefits	\$604,500.00
Total 492 Interfund Operating Transf	\$299,900.00
Total Expenses 2023 Budget	\$3,477,280.00
Total 2023 Revenue	\$3,477,280.00

Total Budget Surplus/Deficit	\$0.00
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**Williams Township
2023 Budget**

Open Space Account		Income Detail
Income		
310.230 EIT Delinquent Open Space		\$2,000.00
341.100 Interest		\$5,000.00
Total Income		\$7,000.00
Expenses		
461.248 Administrative Expenses		\$10,000.00
461.710 Purchase of Open Space		\$115,000.00
Total Expenses		\$125,000.00
Budget Surplus or Deficit		-\$118,000.00

Liquid Fuels Account		Income Detail
Income		
341.100 Interest		\$1,000.00
355.020 Liquid Fuels Tax		\$261,700.00
Total Income		\$262,700.00
Expense		
430.740 Capital Purchases		\$0.00
430.741 Capital Purchases Equipment		\$0.00
432.245 Salt and Anti-Skid Materials		\$17,700.00
438.245 Repairs and Maintenance		\$200,000.00
471.350 Lease Rental Payment Principal		\$43,000.00
472.350 Lease Rental Payment Interest		\$2,000.00
Total Expense		\$262,700.00
Budget Surplus or Deficit		\$0.00

**Williams Township
2023 Budget**

Income	Capital Improvements Account	Income Detail
341.100	Interest	\$100.00
354.070	Culture-Recreation	\$0.00
354.150	DEP Recycling	\$0.00
357.011	Gaming Grant	\$14,000.00
357.012	NorCo Open Space	\$0.00
392.010	Transfer from General Fund	\$0.00
392.011	Transfer From Gen. Fund Millage	\$65,000.00
392.012	Transfer General Fund Grants	\$0.00
392.013	Transfer from Rec Cap Improvement	\$25,000.00
392.014	Transfer from Gen Fund Reserve	\$195,900.00
	Total Income	\$300,000.00
Expense		Expense Detail
426.005	Recycling Capital Purchases	\$0.00
426.720	Recycling Capital Improvements	\$0.00
430.373	Building Improvements	\$0.00
430.740	Capital Equipment Purchase	\$175,000.00
438.372	Improvement other than Building	\$100,000.00
451.372	Stouts Valley Improvements	\$0.00
451.720	Recreation Capital Improvements	\$25,000.00
	Total Expenses	\$300,000.00
	Budget Surplus or Deficit	\$0.00

**Williams Township
2023 Budget**

Income	Sewer Account	Income Detail
30001 Sanitation Revenue		
364.030	Liens, Legal Delinquent Fees	\$1,300.00
364.100	Cedar Park Receivables	\$290,000.00
364.101	Northern District Receivables	\$36,600.00
364.110	Lateral Fees/Connections	\$500.00
365.111	Tapping Fees/Diversion Meters	\$500.00
364.130	Sale of Sewage Capacity	\$1,000.00
364.140	Certifications	\$1,000.00
	Total 30001 Sanitation Revenue	\$330,900.00
30002 Other Revenues		
341.010	Interest	\$1,400.00
364.040	Sewer Penalty Fees-Cedar Park	\$2,000.00
364.050	Sewer Legal Fees	\$2,000.00
364.060	Sewer Penalty Fees N. District	\$200.00
	Total 30002 Other Revenues	\$5,600.00
	Total Income	\$336,500.00

Expenses	Expense Detail	
40001 Sewer Administration Expenses		
427.210	Office Expenses	\$7,500.00
427.239	Software Changes	\$100.00
427.300	Refunds	\$100.00
427.317	Northern District Payable	\$25,000.00
427.365	Purchase Sewer Capacity	\$0.00
427.390	Bank Service Fees	\$50.00
	Total 40001 Sewer Admin Expenses	\$32,750.00
40002 Legal Expenses		
404.364	Sewer Legal Services	\$2,000.00
404.368	Lien Fees	\$2,000.00
	Total 40002 Legal Expenses	\$4,000.00
40003 Engineering		
408.317	Engineering Services	\$5,000.00
408.364	Chapter 94 Report	\$7,500.00
408.368	SEO-Inspection and Treatment	\$1,000.00
	Total 40003 Engineering	\$13,500.00

**Williams Township
2023 Budget**

40004 Collection and System Maintenance	
427.230 Fuel-Pump Stations	\$500.00
427.237 Safety and Misc. Equipment	\$200.00
427.250 Maintenance and Repairs	\$15,000.00
427.310 Professional Maintenance	\$8,500.00
427.321 Telephone Expense	\$1,500.00
427.361 Electric Expense	\$5,500.00
427.366 Suburban Water	\$50.00
427.370 Lateral Maintenance	\$30,000.00
Total 40004 Collection System Maint	\$61,250.00

40005 Easton Area Joint Sewer Authority	
427.471 EAJSA Operating and Non Debt Ser	\$195,000.00
Total 40005 EAJSA	\$195,000.00

40006 Interfund Transfer	
492.010 Interfund Trans General Fund	\$30,000.00
Total 40006 Interfund Transfer	\$30,000.00

40007 Capital Improvements	
427.670 Sewer Capital Improvements	0
Total 40007 Capital Improvements	\$0.00

66900 Reconciliation Discrepancies	\$0.00
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Total 40001 Sewer Administration	\$32,750.00
Total 40002 Legal Expenses	\$4,000.00
Total 40003 Engineering	\$13,500.00
Total 40004 Collection System Maint	\$61,250.00
Total 40005 EAJSA	\$195,000.00
Total 40006 Interfund Transfers	\$30,000.00
Total 4007 Capital Improvements	\$0.00
Total 66900 Discrepancies	\$0.00
Total Expenses	\$336,500.00

Total Sewer Income	\$336,500.00
Total Sewer Expenses	\$336,500.00
Budget Surplus or Deficit	\$0.00