

Williams Township Board of Supervisors
August 10, 2022

The monthly meeting of the Williams Township Board of Supervisors, 655 Cider Press Road, Easton, PA 18042 was held on the above date and called to order at 7:00 p.m. by Chairperson George Washburn. Others present were Vice-Chairperson Michael Bryant, Supervisor Raymond Abert, Township Solicitor Jonathan Reiss, Township Manager Mikal Sabatine, Township Engineer Ronald Madison, Public Works Director Michael Strawn and Assistant Township Manager Melody Ernst.

George stated there was an Executive Session held on August 10, 2022 for Personnel Matters.

George asked Michael and Ray if they had any corrections to the Minutes of July 13, 2022. There being none, Michael made a motion to approve said minutes, second by Ray. There being no comments, motion carried 3-0.

Melody presented the Expense Report of August 10, 2022 to the Board. Ray made a motion to approve the Expense Report, July Treasurer Reports and pay the bills, second by Michael. There being no comments, motion carried 3-0.

Manager's Report – Mikal submitted his report of August 10, 2022 to the Board for review.

Mikal stated that the shredding event will take place in September and asked the Board if they were interested in a postcard mailing as was done in the past. Consensus of the Board is to move forward with the postcard mailing.

Public Works – Mike submitted his report for July 13, 2022 to August 10, 2022.

1. Authorize Purchase of Sewer Camera – Mike stated that he included three bids in the packet for the Board to review. He further stated that they have rented a camera with a rental fee of close to \$5,000.00 and purchasing our own will pay for itself after a couple of uses. It is Mike's recommendation that we go with the lowest bid from Ferguson Waterworks in the amount of \$9,089.00. Ray made a motion to purchase the camera from Ferguson in the amount of \$9,089.00, second by Michael. There being no comments, motion carried 3-0.

2. Authorization to Purchase Monitoring Systems for Cedar Park Pump Station – Mike stated that the current system is a dial up phone system and if we were to purchase a new monitoring system it would be on the cellular network. With the cellular system it will provide real time information on the pumpstation. This purchase is in the 2022 budget. Michael made a motion to purchase the upgrade in the amount of \$6,588.00, second by Ray. There being no comments, motion carried 3-0.

3. Authorization to Put Out to Bid Sewer Lateral Repair - Mike stated he is looking for authorization to hire a contractor to repair the sewer lateral. Ray made the motion to put the repair out to bid, second by Michael. There being no comments, motion carried 3-0.

Mike said as an update the Kressman Bridge project is on hold because of soil issues.

Zoning Office -The report from the Zoning Office was received for the Boards review. There will not be a Zoning Hearing Board meeting on August 24, 2022.

Planning Commission - The report was submitted to the Board for July 20, 2022. Alan Kirby urged the Board to make an upgrade to the sound system so that it is helpful when a member or members cannot attend the meeting in person.

Land Preservation Report- The Report for July was submitted to the Board. Jim stated that they picked out a tree from the Pektor tree farm that was donated in honor of Linda Heindel. The planting will take place in the fall.

Recreation Board Report - Judy gave the August report and a brief report on the recreation program.

1. Approval of Field Use ELV and EABO -It was stated by Judy that ELV would like to use the field from August to mid October for the fall softball team. The Recreation Board recommended that the fee for the use of the field be waived. Michael made a motion to allow ELV to practice on the field based on their schedule and to waive the fee, second by Ray who further added and to provide all insurance. There being no comments, motion carried 3-0. Judy also stated that the EABO Riverdawks would like to use Field B for Tuesday and Thursday practices starting September 6 through October 28. The recreation Board is recommending a \$500.00 donation from them. Ray made a motion to allow the Riverdawks to use field B, provide all insurance to the Township, a \$500.00 donation made to the Township and no use of the lights during their practices, second by Michael. There being no comments, motion carried 3-0.

Ray asked if the recreation board could require a person to come to a meeting with a request instead of back and forth emails. Jonathan stated that the Recreation Board can make up their own rules and request ten days prior to a meeting.

2. Approval for Dishwasher Install at Recreation Building - Judy's concern is having the dishwasher started without anyone in the building. Michael asked if the dishwasher has a 180 degree booster. Mike commented that they should have an insured person install the dishwasher if approved and winterize it on their own. George asked that this be tabled until the Board finds out what they are requesting.

Engineer Report- Ron Madison briefly reviewed his August 8, 2022 memorandum.

Old Business

1. Public Hearing - Electric Vehicle Charging Stations Zoning Ordinance Amendment - Ordinance 2022-3 - George opened the hearing. Jonathan stated that the Board authorized his office to draft an Ordinance for the Electric Vehicle Charging Stations. It was stated that this was reviewed by the Township Planning Commission

and the Lehigh Valley Planning Commission who commended the Township on forward thinking. It was advertised for a public hearing this evening. George closed the hearing. Michael made a motion to approve ordinance 2022-3, second by Ray. There being no comments, motion carried 3-0.

2. Authorization to Send to Twp PC & LVPC the HOA Approval ZO Amendment – Jonathan stated this was brought up by the Zoning Officer. This Ordinance would require zoning applications involving property subject to the Uniform Planned Community Act or the Uniform Condominium Act to provide letters from the appropriate Homeowners Association or Condominium Association approving of the application. Ray made a motion to send the draft Ordinance to both Planning Commissions for review and comment, second by Michael. There being no comments, motion carried 3-0.

3. Authorization to Draft Amendment to Well Ordinance – Jonathan stated this was brought up at last month's meeting. It resulted in a problem where a house was constructed and when they dilled the well, they could not get water. The Zoning Officer is recommending to amend the well Ordinance to require the well be drilled prior to the construction of the dwelling. The Township Engineer would also like to add geo thermal to the draft ordinance. Michael made a motion to authorize Jonathan's office to draft the amendment to the well ordinance, second by Ray. There being no comments, motion carried 3-0.

New Business

1. Authorization to Draft Amendment to Fireworks Ordinance Based on Act 74 of 2022 – Act 74 of 2022 amends the fireworks Law to allow municipalities to enact certain conditions and limitations on the use and sale of consumer fireworks. It will limit the time of day or evening for use of consumer fireworks. The Township Ordinance has the old provisions. Jonathan is recommending that the current Ordinance be updated. Ray made a motion to draft the amendment to the Fireworks Ordinance to update state requirements, second by Michael. There being no comments, motion carried 3-0.

2. Authorization for Board to Execute Melchor Deed – Resolution 2022-26 – Jonathan stated the reviewer at PennDOT contacted Attorney Oetinger that they would require a Resolution from the Board of Supervisors authorizing the Deed conveying the Right of Way to PennDOT for the tract of land acquired. Tonight the Board would just adopt the Resolution but will not sign the Deed at this time. The Resolution will authorize the Chair or the Vice Chair when it is ready to sign. Michael made a motion to approve Resolution 2022-26, second by Ray. There being no comments, motion carried 3-0.

3. Tax Collector – New Sale Waivers – Resolution 2022-27 – Jonathan stated that Pennsylvania enacted Act 2022-57 that states if an individual buys a property and for some reason they do not receive a tax bill during the first twelve (12) months of ownership that the penalties can be waived. The Resolution is required by Pennsylvania law because the Tax Collector cannot make that waiver without a resolution passed. Ray made a motion to approve Resolution 2022-27, second by Michael. There being no comments, motion carried 3-0.

4. Destruction of Tax Records – Resolution 2022-28 – Melody stated that the Tax Collector would like to destroy some tax documents. Michael made a motion to approve Resolution 2022-28, second by Ray. There being no comments, motion carried 3-0.

5. Approval for Holding Tank – 820 Morvale Road – It was stated that the septic system was malfunctioning on the property and the tenants had to vacate the property. After the Sewage enforcement Officer investigated the situation, it was determined that there is no place to relocate the system except for a possible stream discharge system. It was stated that the process is lengthy and could result in a twelve (12) to eighteen (18) month wait. The owner and Joe Black is recommending a holding tank be installed in the meantime. The holding tank would need to be pumped every two weeks to a month and requires an agreement not only to indemnify the Township from claims but a signed contract from the company who would be pumping the system. Michael asked if this is a temporary situation. Jonathan commented presumably so. Ray made a motion to approve the holding tank, second by Michael. Ray asked how the holding tank will be monitored and whether or not it would be the Townships responsibility. It was stated that Joe Black would be the only authorized person. Polly Clark expressed concerns of the stream discharge and the contamination to the stream. Jonathan stated it would be a mini type sewage treatment plants. Eric Reiter asked if there will be odors. Jonathan stated that it is a tank with a lid and without holes like a septic tank. There being no further comments, motion carried 3-0.

Supervisors Comments

Michael wished everyone a Happy Labor Day. George commented that the carnival was a success this year.

Audience Comments – None

There being no further business, meeting was adjourned at 7:58 p.m.

Respectfully Submitted,

Melody A. Ernst, Asst. Manager/Secretary
Williams Township Board of Supervisors