

**WILLIAMS TOWNSHIP
BOARD OF SUPERVISORS**

**FEE SCHEDULE RESOLUTION
RESOLUTION 2020-16**

WHEREAS, the Williams Township Board of Supervisors has previously established fees by Ordinance and/or Resolution for matters related to planning, zoning, parks and recreation, driveways, and other miscellaneous matters; and

WHEREAS, the Williams Township Board of Supervisors desires to amend the Williams Township Fee Schedule.

NOW THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Williams Township, Northampton County, Commonwealth of Pennsylvania:

1. The 2020 Fee Schedule dated May 13, 2020 attached hereto and made a part hereof is hereby ratified, adopted and approved.
2. All other Resolutions setting fees and charges inconsistent are hereby repealed.

RESOLVED, ADOPTED AND APPROVED, this 13th day of May, 2020, at a regular public meeting of the Williams Township Board of Supervisors.

WILLIAMS TOWNSHIP
BOARD OF SUPERVISORS

ATTEST:



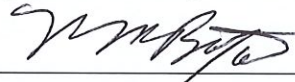
Melody A. Ernst, Secretary



Mark Ernst, Chairman



Raymond Abert, Vice-Chairman



N. Michael Bryant, Supervisor

**WILLIAMS TOWNSHIP
FEE SCHEDULE
REVISED May 13, 2020**

PLEASE NOTE:

These fees are subject to change. Please contact the Township Office to verify you have the most recent Schedule prior to conducting business with the Township.

Williams Township ***does not*** require:

- **Contractor Licenses.** However, all contractors must show proof of Worker's Compensation Insurance.
- **Business Licenses.** However, all business must register with Keystone Collections, Earned Income Tax Collector at 855-697-3514.

Payments must be made in **CASH** or **CHECK**, payable to "Williams Township". Payment in rolled or loose coin in excess of \$0.99 will not be accepted.

Payment is required at the time of application.

PLANNING

(Please submit 15 copies of the Planning Application to the Township)

SUBDIVISIONS AND LAND DEVELOPMENT

All Escrows must be accompanied by a completed Professional Services Agreement

1. RESIDENTIAL

	<u>Application Fee</u>	<u>Professional Services Escrow</u>
A. Minor Subdivisions	\$1,000.00	\$2,500.00
B. Lot Line Changes	\$ 500.00	\$2,000.00
C. Sketch Plans	\$ 100.00	\$1,000.00
D. Preliminary Plans (Major Subdivisions/Land Developments)		
6 to 10 lots/units	\$1,500.00	\$ 5,000.00
11 to 15 lots/units	\$2,500.00	\$ 6,500.00
16 to 20 lots/units	\$3,500.00	\$ 7,500.00

21 to 50 lots/units	\$4,500.00	\$10,000.00
51 or more lots/units	\$5,500.00	\$12,000.00
E. Final Plans (Major Subdivisions/Land Developments)		
6 to 10 lots/units	\$1,500.00	\$ 5,000.00
11 to 15 lots/units	\$2,500.00	\$ 6,500.00
16 to 20 lots/units	\$3,500.00	\$ 7,500.00
21 to 50 lots/units	\$4,500.00	\$10,000.00
51 or more lots/units	\$5,500.00	\$12,000.00
F. Revised Final Plans		
Minor Subdivisions	\$ 500.00	\$ 1,000.00
Major Subdivisions/Land Developments		
6 to 10 lots/units	\$1,500.00	\$ 4,500.00
11 to 15 lots/units	\$2,000.00	\$ 5,500.00
16 to 20 lots/units	\$2,500.00	\$ 6,500.00
21 to 50 lots/units	\$3,500.00	\$ 7,500.00
51 or more lots/units	\$5,000.00	\$10,000.00
G. Recreation Fees - Residential \$2,000.00 per dwelling unit		
	Commercial/Industrial \$2,000.00 x 80% of total # of acres	
H. Emergency Services Fees - Residential \$200.00 per dwelling unit		
	Commercial/ Industrial \$200.00 per 2,000 sq. feet of proposed buildings and/or improvements	

2. NON-RESIDENTIAL

	Filing Fee	Professional Services Escrow
A. Minor Subdivisions	\$1,500.00	\$2,500.00
B. Lot Line Changes	\$1,000.00	\$2,000.00
C. Sketch Plans	\$ 250.00	\$1,250.00
D. <u>Preliminary Plans (Major Subdivisions/Land Developments)</u>		
\$5,500 plus \$300.00 for each 5,000 square feet of Gross building area to be altered or constructed		\$10,000.00
E. <u>Final Plans (Major Subdivisions/Land Developments)</u>		
\$3,000.00 plus \$200.00 for each 5,000 square feet of Gross building area to be altered or constructed		\$10,000.00
F. <u>Revised Final Plans</u>		
\$3,000.00 plus \$200.00 for each 5,000.00 square feet of Gross building area to be altered or constructed		\$10,000.00

G. <u>Land Development Waiver</u>	\$300.00	\$2,500.00
H. Recreation Fees - Residential	\$2,000.00 per dwelling unit	
	Commercial/Industrial	\$2,000.00 x 80% of total # of acres
I. Emergency Services Fees - Residential	\$200.00 per dwelling unit	
	Commercial/ Industrial	\$200.00 per 2,000 sq. feet of proposed buildings and/or improvements

ZONING

Zoning/Building Permits (Non Refundable)

1. Residential (permit fee plus square footage)		
a. New Construction-One or Two Units		\$150.00
b. New Multi-Unit		\$200.00 plus \$ 25.00/unit
c. Additions to existing building and the enlargement of an existing building		\$100.00
d. Nursing Homes, Assisted Care Facilities and Boarding Houses		\$300.00/living unit
2. Commercial (permit fee plus square footage)		
a. New Construction		\$300.00
b. New Multi-Unit (Two or more)		\$300.00 plus \$ 50.00/unit
c. Additions to existing building and the enlargement of an existing building		\$200.00
d. Motels, Hotels & Dormitories		\$300.00 /unit
3. Accessory Residential Buildings		
a. SF Detached Dwelling (Farm) as per Article XIV Section 1403.4.B Article XIV Section 1403.4B		\$25.00 Annually
b. Garage		\$50.00
c. Sheds		\$50.00
d. Barn/Pole Barns		\$50.00
f. Gazebos		\$50.00
4. Accessory Commercial Buildings permit fee		
a. Garage		\$100.00
b. Barn/Pole Barns		\$100.00
c. Sheds (no square footage fee)		\$100.00
5. International Building Code (IBC)		
a. Alteration (basement, Conversion, etc.)		\$50.00
b. Electrical		\$25.00
c. General Commercial		\$50.00
d. Mechanical		\$25.00
e. Plumbing		\$25.00

6.	Signs	
	a. Billboards (I-78)	\$1,000.00
	(All escrows must be accompanied by a completed Professional Services Agreement)	\$1,000.00 escrow
	b. Signs	\$100.00
7.	Pools	
	a. Above Ground Pool	\$50.00
	b. In Ground Pool	\$100.00
	c. Commercial Pool	\$500.00
8.	Temporary Structures	
	a. Sales/Construction Trailers, Tents	\$100.00
9.	Miscellaneous Uses	
	a. Businesses/Home Office	\$50.00
	b. Home Occupations	\$50.00
	c. Solicitation	\$25.00
	d. Timber Harvest	\$10.00/acre
	e. Demolition (plus E & S Plan)	\$50.00
	f. Outdoor Solid Fuel Burning Appliance	\$50.00
	g. Enclosures (Patio, Deck and Breezeway enclosure)	\$50.00
	h. Decks, Porches & Patios	\$50.00
	i. Commercial Communication Tower	\$1,000.00
	j. Commercial Communication Tower Co-Locate	\$100.00
	k. Zoning Officers Determination	\$100.00
	l. Moving Permit	\$5.00
	m. Fence/Wall Permit	\$50.00
	n. Permit Extensions (6 months)	\$25.00
10.	Road Openings and Driveways (plus Security Deposit)	
	a. Driveway	\$100.00
	b. Road Opening	\$200.00
11.	Grading Application	\$100.00 plus
	Grading Professional Services Agreement	\$1,000.00 escrow
12.	Well Permit Application	\$100.00 plus
	Well Professional Services Agreement	\$1,000.00 escrow

(Stormwater Facilities Development Agreement and security deposit may be required in an amount to be determined by Township Engineer)

- OTHER BUILDINGS:
- A. OFFICE AREA \$4.00 PER 25 SQ. FT.
- B. COMMERCIAL AND INDUSTRIAL \$4.00 PER 35 SQ. FT.
- C. UNCOVERED STORAGE AREA \$4.00 PER 100 SQ. FT.

LAND USE APPLICATIONS

All Escrows must be accompanied by a completed Professional Services Agreement

Curative Amendment Applications	\$10,000.00/escrow
Petition to Amend the Zoning Ordinance	\$500.00 plus \$2,000.00 escrow

ZONING HEARING BOARD APPLICATIONS (Non-Refundable Fees)

(Please submit 13 copies of the Application for Appeal)

Residential & Subdivisions	\$ 425.00
Commercial/Business	\$ 750.00
Industrial	\$ 2,500.00
Quarry	\$ 2,500.00
Non-Profit, Educational, Institutional, Religious	\$ 700.00
Signs	\$ 500.00
Landowner Appeals (Section 1007, MPC)	\$ 2,500.00
All Other Applications	\$ 1,500.00

All Escrows must be accompanied by a completed Professional Services Agreement

Special Exception	\$ 200.00 plus \$1,000.00 escrow
<u>Conditional Use Applications</u>	
Residential	\$ 350.00 plus \$ 750.00 escrow
Non-Residential	\$ 500.00 plus \$1,000.00 escrow
Challenge to Validity of Zoning Ordinance	\$10,000.00/escrow

Inter-Municipal Liquor License Application and Hearing Before the Board of Supervisors \$200.00 **plus**
\$1,500.00 escrow

ON-LOT SEWAGE SYSTEMS

PLEASE REFER TO RESOLUTION 2018-11 MADE APART HEREOF

DRIVEWAYS (Ordinance 2012-6)

Right-of-Way Occupancy Application Fee	\$50.00
Street Opening Application Fee	\$100.00
Detour Plan Review	\$100.00
Minimum Use Driveway	\$50.00

Access Drive \$75.00

SHORT TERM TRANSIENT RENTALS (ORDINANCE 2020-3)

All Escrows must be accompanied by a completed Professional Services Agreement

Application Fee \$ 50.00
Professional Services Agreement Escrow \$300.00

PARKS AND RECREATION

1. Pavilion Rental Reservation Fee Township Resident \$35.00
Non- Resident \$50.00

2. Tennis Court Light Key \$10.00
plus \$10.00 escrow*

*(If key is returned within 12 months, escrow will be returned to resident. After 12 months, escrow will be forfeited to the Township.)

3. Community Building Use Fee
Monday through Friday (non-holidays) - 8:00 a.m. to 4:30 p.m.

- Resident - \$25.00 per hour
- Non-Resident - \$50.00 per hour
- Security Deposit - \$100.00

Evening and weekends (non-holidays)

- Resident - \$100.00 per hour
- Non-Resident - \$200.00 per hour
- Security Deposit - \$100.00

MISCELLANEOUS FEES

Publications

Comprehensive Plans \$35.00
Subdivision & Land Development Ordinances \$30.00
Zoning Ordinances \$30.00

Additional Recycling Containers \$15.00

Leaf Bags \$.25

House Signs \$10.00

Non-Sufficient Funds Fee \$35.00

Copies (See Right-To-Know Policy)

Copying Fee (Black & White)	\$0.25 per page
Color Copies (8 1/2 x 11)	\$0.35 per page
Certification of Record	\$0.25 per page
(Copying fee, plus \$5.00 per Record to certify a public record. Please note that certification fees do not include notarization fees.)	
Specialized Documents	Actual cost to Township
Postage Fees	Actual cost of mailing
CD/DVD/ Flash Drive	Actual cost to Township
Redaction - If a requester seeks records requiring redaction, Williams Township may copy or print the records to provide for secure redaction. Accordingly, Williams Township will charge the fees noted above for either copying fee or color copies, as appropriate.	

Notary Public Fee

Executing Affidavits, Acknowledgements, etc.	\$5.00
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